



DEPARTMENT OF THE TREASURY
WASHINGTON, D.C.

June 20, 2019

RE: 2019-06-078

Ms. Emma Best
MuckRock News
DEPT MR 74797
411A Highland Ave
Somerville, MA 02144-2516

Email: 74797-87009621@requests.muckrock.com

Dear Ms. Emma Best:

This concerns your Freedom of Information Act (FOIA) request submitted to the Department of the Treasury, dated June 5, 2019. Your request is outlined as follows:

- Documents describing or generated as part of the establishment of any different processing queues for FOIA requests
- Documents describing the rules and procedures governing any different processing FOIA queues
- Documents, produced in the previous 15 years, containing reports or statistics describing the FOIA processing queues
- Documents describing procedures for the handling or coordination of requests from high volume FOIA requesters
- Documents describing procedures, rules and prerequisites for any exceptions to processing requests in a "first in, first out" process
- Documents describing procedures and rules for the processing of especially complex or delicate FOIA requests
- Documents describing procedures and rules for the processing of 'high visibility' FOIA requests, such as those which are likely to elicit reactions from the media or the public
- Documents describing procedures and rules for the processing of FOIA requests from members of Congress and federal government agencies
- Documents describing procedures and rules for the processing of FOIA requests from non-federal law enforcement agencies."

It is unclear what specific records you seek from Department of the Treasury. Records must be described in reasonably sufficient detail to enable government employees who are familiar with the subject area to locate records without placing an unreasonable burden upon the agency. For this reason §1.5(d) of Treasury's FOIA regulations at 31 C.F.R. Part 1, Subpart A require that you describe the records in reasonably sufficient detail to enable employees who are familiar with the subject area of the request to locate the records without placing an unreasonable burden upon the Department. Whenever possible, a request should include specific information about

each record sought, such as the date, title or name, author, recipients, timeframe and subject matter of the record.

Please resubmit your request containing a reasonable description of the records you seek; you can do so by identifying a timeframe of the search.

If we do not receive an amended request from you within 30 days from the date of this letter, August 1, 2019, we will assume you are no longer interested in this FOIA request and will consider your request withdrawn. Please be advised that this action is not a denial of your request and will not preclude you from filing other requests in the future.

You may reach me via telephone at 202-622-0930, extension 2; or via email at FOIA@treasury.gov. Please reference the FOIA number at the top of this letter when contacting our office about this request. If you choose to mail your response, please use the following address:

FOIA and Transparency
Privacy, Transparency, and Records
Department of the Treasury
1500 Pennsylvania Ave., N.W.
Washington, DC 20220

Sincerely,

Charlette Patrick

Charlette Patrick
FOIA Case Manager, FOIA and Transparency
Privacy, Transparency, and Records (PTR)